

VENDORS, ARTISTS, AND PERFORMERS – GUIDELINES AND FEES

Edgewater Neighbor Fest
June 25, 2023
12 p.m.-6 p.m.

Submission of vendor application does not guarantee acceptance. Admission to the event will be communicated to you via e-mail. If accepted, you will be sent an event contract for signature, which must be signed and returned with payment by June 5, 2023. All accepted Vendors, Artists, and Performers must sign and abide by the event contract.

PERFORMERS

Edgewater Street Fest is actively seeking interactive performers, interactive artists, and musicians to participate in the festival! Please complete the application form if you are interested in performing at the festival.

VENDORS

Fee (vendors to provide their own tent, tables, and chairs). Vendors will be provided with signage and concrete ballasts (utilized to tie tents down)

NeighborFest Vendor Fee: \$100*

*special consideration will be given to businesses located in the Northwest Neighborhoods service area.

Fee including a 10 x 10' tent, table, two chairs, signage, and concrete ballasts (utilized to tie tents down)

NeighborFest Vendor Fee: \$300*

*special consideration will be given to businesses located in the Northwest Neighborhoods service area.

Permits & Licenses

You are responsible for securing the required permits for your food service operation. You should contact the City of Cleveland if you have any questions or challenges with receiving permits.

License to Conduct a Temporary Food Service Operation – The City of Cleveland requires all food vendors to secure a license to conduct a temporary food service operation, or a temporary retail food establishment. The fee is \$100.00.

Temporary Permit for Hazardous Materials (FIRE) and Certificate of Qualification– These permits are necessary if you plan on using a propane tank, or open flame to prepare food (NOTE: you may not use either inside the tent).

Transient Vendor's License – Vendors selling outside of their permanent place of business, or vendors with no permanent place of business need to obtain a transient vendors license from the

State of Ohio Department of Taxation. Applications are available online at www.tax.ohio.gov. The fee is \$25.00.

Use of Generators or Power

Power is not supplied for this festival. Battery power does not require a permit. GENERATORS ARE NOT PERMITTED AT THE FESTIVAL – THIS INCLUDES REFRIGERATION VEHICLES.’

VISUAL ARTISTS VENDORS

Fees (vendors to provide their own tent, table, and chairs). Vendors will be provided with signage and concrete ballasts (utilized to tie tents down)

Visual Artists vendor--\$100

Fee includes a 10 x 10 tent, table, two chairs, signage, and concrete ballasts (utilized to tie tents down).

Visual Artists Vendor-\$300

Guidelines

- Please submit photographs of your work on the application form.
- Artists must have a connection to the Cudell or Edgewater neighborhoods.
- All work must be original, designed and produced by, or under the direct supervision of, the exhibiting artist.
- All work must be priced.
- Artists must have an Ohio transient vendor’s license and collect sales tax.

PLEASE NOTE

These guidelines are not a complete list of the rules and regulations applicable to festival vendors, artists, and performers. Complete guidelines and rules will be included in the festival contract.